

HAYDN PRIMARY SCHOOL GOVERNING BODY

Minutes of the virtual Strategic Development and Pupils Committee meeting held at the school on 12th October 2021 at 3.00pm

| | | |
|-----------------------------------|-----------------|-----------------------------|
| MEMBERSHIP (A denoted absence) | Mrs F Rowland | Chair |
| | Ms C Bruce | |
| A | Ms S Chadwick | |
| A | Ms F Chauhan | |
| | Mr E D'Agostino | |
| | Ms J Dorrington | |
| | Ms L Paulson | |
| A | Mrs S White | |
| | Mrs M Yasin | |
| | Mrs H Yates | |
| A | Mr M Yusuf | |
| | Mrs T Mason | Headteacher |
| IN ATTENDANCE | Mrs S Teal | Clerk to the Governing Body |

Note: The meeting took place in accordance with the Virtual Meetings Policy.

SD&P/21-22/01 APOLOGIES FOR ABSENCE

ACTION

Apologies for absence were received and approved from Ms S Chadwick, Ms F Chauhan and Mrs S White.

SD&P/21-22/02 DECLARATION OF INTEREST

Governors were reminded of the requirement to consider declaration of interest, either direct or indirect, for items of business on the agenda. No governor expressed a personal benefit through attendance at the meeting.

SD&P/21-22/03 MINUTES OF THE LAST MEETING

Minutes of the meeting held on 12TH May 2021, copies of which had been previously circulated, were taken as read.

Action points

- The action to provide comparisons of heating costs from last year to this year would be deferred to the next meeting
- Look into equipment needed to facilitate blended governor meetings - completed

BM

SD&P/21-22/04 MATTERS ARISING FROM THE MINUTES

There were no other matters arising from the minutes.

SD&P/21-22/05 ITEMS DELEGATED FROM FULL GOVERNING BODY MEETING

There were no delegated items.

SD&P/21-22/06 RECEIVE REPORT ON PUPIL ATTAINMENT AND PROGRESS FROM INTERNAL DATA INCLUDING VULNERABLE GROUPS – SEND, PP and LAC

Analysis of data for each year group had been posted on GovernorHub prior to the meeting. The Headteacher highlighted that writing was the lowest area to address.

Governors were invited to email any questions to her.

SD&P/21-22/07 REVIEW VISIONS AIMS AND AMBITIONS

Detailed in the SIP and discussed at the PF&GP Committee meeting

SD&P/21-22/08 REPORT ON PUPIL PERSONAL DEVELOPMENT AND WELFARE

The Headteacher told governors that children were generally happy to be in school and had made the transition into new year groups well.

The school had provided visits to the National Holocaust Museum and Sherwood Forest, amongst others. There had been an outdoor Playhouse performance and sports clubs, dance clubs, etc. had started up again.

Governors were pleased to note that the school ensured that PP pupils were represented in all clubs. It was setting boundaries and would pay for some PP places.

The Headteacher said that the school now had an ELSA room. The ELSA assistant works with children mainly around feelings and emotional outbursts.

The Haydn Haven has been created. A TA is working alongside the SENDCO with special needs children. The Headteacher told governors that it was a lovely place for both children and adults to work in.

The school continues to be responsive to the wellbeing of individual children.

SD&P/21-22/09 STANDARD ITEMS – PUPILS

Safeguarding

The Headteacher shared the MyConcern report on screen which categorised the number of concerns that had been raised. The report would also be posted on GovernorHub.

HT

DSL's continue to meet weekly to speak about every concern and "task it". All concerns are reported on MyConcern. Although some concerns are closed, others remain open.

The Headteacher highlighted a new concern category; sexualised behaviour and language. The school was making sure that the systems to report this were robust and that children knew who to go to if they felt uncomfortable. Governors were informed that this is high on the Ofsted agenda.

Governors noted that a further member of staff had been trained as a DSL because of the number of concerns that were being raised.

Staff had completed refresher training and it was confirmed that all staff, had read the new KCSIE part 1 and part 2 where appropriate.

Mrs Paulson told governors that the Safeguarding Policy has been updated and reflects the Ofsted handbook.

3.15pm - Helen Yates joined the meeting.

Governors were advised that a child had recently been taken into care, but was safe and well and back in school.

Behaviour

The Headteacher told governors that there had been no exclusions.

There were a couple of children with high profile behaviour resulting from special needs. They are supported by outside agencies and have Individual Provision Maps

Anti-bullying Report

There had been no incidents of bullying reported in the summer term. Any incidents are logged using MyConcern and SIMS and parents are contacted.

Reports on Off - Site Visits Including Risk Assessment Processes

There were no off-site visits during the summer term. Visits have now started again and risk assessments have been completed.

Attendance and Punctuality

Punctuality is an issue for some children and the school is working with families to help them to improve.

Attendance is currently 94% (pre-Covid – 97%)

A governor asked, if the Covid element was removed from the figure, would attendance be where was supposed to be. The Headteacher replied that people were being cautious and some of the absences may not be Covid related as suggested. Parents were being advised to get their children tested.

SD&P/21-22/10 APPROVAL OF POLICIES

The Safeguarding and Child Protection Policy had been posted on GovernorHub prior to the meeting. Mrs Paulson asked governors to read the policy before approval at the next FGB meeting and also governors will need to read KCSIE part 1 and part 2.

SD&P/21-22/11 AGENDA ITEMS FOR NEXT MEETING

1. Approval of Safeguarding and Child Protection Policy
2. Read KCSIE part 1 and part 2

**FGB
Agenda
Item**

SD&P/21-22/12 DATE OF NEXT MEETING

The next joint committee meeting is to be held virtually on **Wednesday 26th January 2022 at 2.00pm.**

In reply to a governor's question, the Headteacher said that subject leaders would provide governors with their reports after half term.

The chair asked if governors should meet with subject leaders face to face or via Teams. The Headteacher said that it was up to individuals to decide. She would ask subject leaders to contact governors, but governors could contact them to make arrangements if preferable.

SD&P/21-22/13 CONFIDENTIALITY AND COMMUNICATION

It was **agreed** that no items be deemed confidential for the purpose of the minutes.

The meeting closed at

Signed by the Chair:

Date:

ACTION POINTS FROM THE MEETING:-

| Reference | Action | Responsible |
|-----------|---|-------------|
| SD&P/03 | Provide comparisons of heating costs from last year to this year. | BM |
| SD&P/09 | Post safeguarding report on GovernorHub | HT |